



EMC Industrial Group

Process Instrumentation & Weighing

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Goods Return Form

If goods are being returned to EMC please obtain a Return Authorisation Number from EMC before completing this Form and despatching the goods. The completed Form should be attached to the outside of the package.

Return Authorisation Number:		
1	Returned by (Company & address):	
2	Your name & contact details:	
3	Goods being returned: (Quantity, Model No, Serial No, etc)	
4	Reason for return: (If service required please provide details)	
5	Goods supplied on EMC Invoice No:	

Hazardous Material & Contamination

For the safety of our employees it is important that the following details are completed.

Failure to complete details may result in handling delays.

Has the product been installed in a process:	Yes / No (delete one)
<p>If Yes, please tick and complete details below as appropriate. If necessary include a safety data sheet and any special handling instructions. E.g. what safety precautions should be taken in handling the product, suitable cleaning products, etc.</p>	

Medium and warnings



	Medium /concentration	Identification	Flammable	Toxic	Corrosive	Harmful/ Irritant	Other *	Harmless
Process medium								
Medium for process cleaning								
Returned part cleaned with								

* explosive; oxidising; dangerous for the environment; biological risk; radioactive

Declaration

I confirm that the returned items have been carefully cleaned and to the best of my knowledge they are free of any residues in dangerous quantities.	
Signed:	Date: